



# GRIGG LEWIS FOUNDATION, INC.

## 2024 ANNUAL CORE GRANT FOLLOW UP REPORT INSTRUCTION SHEET:

The Grigg Lewis Foundation Core Group Recipient Follow Up Report consists of three sections:

**Section I:** Please complete the cover sheet asking for general grant information. You may type directly onto this sheet.

**Section II:** Please provide a narrative prompted by the following questions reflecting on your experiences and learning. This will assist the Foundation in monitoring and assessing your grant experience and outcomes.

**Section III:** Please provide 2024 Q3 financials to include a Profit & Loss and Balance Sheet by November 1, 2024.

**This report is to be signed by the agency executive director.** If you have questions regarding the completion of this form or would like to attach additional materials, please contact the Grigg Lewis Foundation office at 716-478-0002.

Please submit your completed Grant Follow Up Report and attachments via email to: [grigglewis@grigglewis.org](mailto:grigglewis@grigglewis.org)

### Section I. - GENERAL INFORMATION

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Executive Director: \_\_\_\_\_

Contact Person (if other than Executive Director): \_\_\_\_\_

Amount of Annual Grant: \_\_\_\_\_ Period of Grant: \_\_\_\_\_ 2024

#### ACKNOWLEDGMENT:

*By signing below, I affirm and certify that I have reviewed the Grigg Lewis Foundation, Inc.'s 2024 Core Group Recipient Follow-Up Report Instruction Sheet, completed all required documents mentioned therein, and all of the information and answers to questions herein are complete, true and correct to the best of my knowledge and belief. I understand that any misrepresentation, falsification, or omission of any facts called for in this Follow-Up Report may result in disqualification for future funding. Submissions received after November 1, 2024, will delay or disqualify future funding.*

\_\_\_\_\_  
**Signature of Executive Director**

\_\_\_\_\_  
**Date**



## GRIGG LEWIS FOUNDATION, INC.

Organization Name: \_\_\_\_\_

Amount of 2024 Annual Grant: \_\_\_\_\_

*All information submitted may be shared with our Board of Directors, funding partners or on our website. If your agency does not wish to be featured on our website, please notify us in writing.*

### Section II. GRANT REPORT

Please respond reflectively to all of the following questions. Attempt to limit your total narrative to two pages.

1. How was this grant spent? *(Example: The \$10,000 grant was used to purchase a \$3,000 Laser Printer.)*
  
2. Has the grant expanded or made a difference in the quality of the services that you provide and/or in your organizational effectiveness? If so, in what way(s)? If not, what circumstances or obstacles impeded or limited your work?
  
3. What impact did the grant have on the population you serve? Your staff? The community?
  
4. Please include photos of your program/project. They will serve as a visual representation of outcomes and project completion.